

***State of Washington
Department of Transportation
Notice to Consultants
I-5, Mellen Street to Grand Mound Environmental Assessment &
Preliminary Engineering Services***

The Washington State Department of Transportation (WSDOT) solicits interest from consultants who wish to be evaluated and considered to provide Environmental Assessment and Preliminary Engineering Services with a possibility of developing the PS&E for the I-5, Mellen Street to Grand Mound project. The approximate dollar value of the consultant agreement will be \$1,800,000.00. WSDOT may award one (1) agreement. The agreement will be for approximately two (2) years in duration.

Project Description

The intent of this project is to get WSDOT a Scope of Work (SOW) for an Environmental Assessment (EA) and Preliminary Engineering (PE) services to support the EA. WSDOT is looking at doing this in pieces, the first to get the SOW for the EA and PE, the second is to complete the design documentation and then onto PS&E. At any point in this process, that WSDOT feels it can deliver specific elements, the SOW will be written such to identify what those elements are. WSDOT's first goal is to get a charter going to determine what elements WSDOT will do and what the consultant will do (this will lean more towards the design elements and possibly some of the discipline reports.) From that, WSDOT will develop a SOW that reflects what WSDOT and the selected consultants commitments are to the specific elements of the process.

This project includes widening I-5 from MP 81.3 to MP 87.5. This project, as currently envisioned, includes realigning I-5 from MP 81.3 to MP 83.7. It also includes revising or replacing the Mellen Street and Harrison Avenue interchanges. The Skookumchuck River bridges, the over-crossing bridge at Reynolds Avenue will be replaced. The under-crossing bridge at 216th Avenue SW will need to be evaluated to see if it can remain.

Phase 1 of this project involves defining the chartering elements for the project delivery team, developing a project work plan, and preparing the agreement scope of work. Optional work that may be added if determined that WSDOT has need is preparing the EA, the Project Summary, the Design Documentation Package for the project and an on-call during the PS&E development.

Evaluation Criteria

Pursuant to state and federal regulations, a qualifications-based selection process will be used to select a consultant for this project. The following information and criteria will be used to evaluate and rank responses:

1. Qualifications/Expertise of Firm(s) on Team;
2. Qualifications of Proposed Project Manager;
3. Key Team Members Qualifications (Prime and Sub-Consultant);

4. Firm's Project Management System (Prime Consultant Only);
5. Project Delivery Approach; and
6. References/past performances (Prime Consultant Only.)

The link to the definitions and point value for each of the proposed criteria may be found on the first page of this advertisement web site.

WSDOT may conduct interviews during the selection process, but selection can be made based on information provided in the submittals without an interview phase.

NOTE: It is imperative that the consultant reviews the definitions of the scoring criteria. We have included requirements and/or limitations for the information that is being requested as well as a point value assigned to each criterion.

Submittals

Consultants are invited to submit their Statement of Qualifications at their own cost. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal is limited to a total maximum number of twenty-five (25) sheets submitted only on single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be a readable size font), and with type size no smaller than 12 point.

Your Statement of Qualifications must be broken into two (2) separate packets. Your Statement of Qualifications "Packet A" must consist of:

- Your responses to scoring Criteria 1 through 5.

Your Statement of Qualifications "Packet B" must consist of:

- Your letter of transmittal;
- Your response to scoring criteria 6; and
- Your Submittal Information Packet forms for you as the prime and all of your proposed sub-consultants.

The page limitation does not apply to the front and back covers of "Packet A" and all of "Packet B."

The Statement of Qualifications shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- Title of the Request for Qualifications and your firm clearly identified on the cover of the submittal Packets "A" and "B", and the letter of transmittal;
- Statement of Qualifications broken into "Packet A" and "Packet B" as indicated above;
- Responsive to all evaluation criteria;
- Meeting page limitations and font size requirements; and
- Meeting submittal deadline submission date.



Materials submitted in response to this competitive procurement shall become the property of WSDOT and will not be returned. All submittals received will remain confidential until WSDOT and the successful Consultants sign the agreements resulting from this advertisement. All submittals are deemed public records as defined in the RCW 42.17.250 to 42.250.340.

Faxed or e-mailed submittals will not be accepted. Four (4) copies of your "Packet A" and one (1) copy of "Packet B", whether mailed or hand-delivered, must arrive at the following address no later than 5:00 pm on Tuesday, March 8, 2005:

Mr. Michael B. Rice
Director, Consultant Services
Washington State Department of Transportation
Capital View II Building, 2nd Floor
724 Quince Street SE
Olympia, WA 98504-7323

Note: Please be aware that if you mail your submittal utilizing the United States Postal Service (USPS), an additional two (2) working days will be added to the delivery time due to the fact that all State Agency mail must go through an internal Campus Mail system first before it reaches its final destination. Submittals mailed via USPS, including next day deliveries, must account for this added delivery time in order for the submittal to reach the Consultant Services office by the due date and time.

Any questions regarding the submittal process should be directed to the Consultant Services Office, at 360-705-7147. All questions regarding the technical aspect of this request should be directed to Mr. ~~Doug Pierce~~ [Richard Hensley](#), Project Contact at ~~360-705-7812~~ [360-740-8600](#).

The department has an overall Disadvantaged Business Enterprise (DBE) Goal. The DBE goal for participation will be obtained through a combination race-neutral/race-conscience means as outlined in WSDOT's "Disadvantaged Business Enterprise Program Plan." The department encourages disadvantaged, minority, and women-owned consultant firms to respond.

Persons with disabilities may request this information be prepared and supplied in alternate formats by calling collect 206-389-2839. Persons with hearing impairments may call 1-800-833-6388 (Washington State Telecommunications Relay Service) and ask for 206-515-3683.

Dates of publication in the Seattle Daily Journal of Commerce: Monday February 7, 2005, and Monday, February 14, 2005.

Submittal Due Date: Tuesday, March 8, 2005.